

Understanding Legal Frameworks of Letters of Intent (LoI), Memorandum of Understanding (MoU), and Agreements (Contracts) in a University Context and University Governance

28 Nov 2024 | 9am - 5pm |
Level 2, Le Quadri Kuala Lumpur

Overview

This workshop provides a thorough overview of Letters of Intent (LOIs), Memoranda of Understanding (MOUs), and formal Agreements (Contracts) in a university setting. Participants will learn the key differences between these documents and how to apply each effectively in relevant scenarios. Additionally, the workshop covers essential skills for confidently reviewing and interpreting these agreements.

The session will also address university governance, focusing on the University Constitution as a guiding document for institutional operations, mission and objectives. Designed for those in academic administration, this workshop offers tools for effective collaboration and decision-making.



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Programme Objectives

- Understand the distinctions between LoIs, MoUs and formal Agreements
- Learn how and when to use each type of document appropriately
- Develop skills to review and interpret these documents with confidence
- Gain insight into university governance, including the guiding role of the University Constitution

Learning Outcomes

- Ability to determine when and how to use LoIs, MoUs and formal Agreements in both legal and business contexts
- Clear understanding of university governance and foundational documents, including the University Constitution

For more info, please contact Fitriyah from GHR (Ext 2417)
and submit TRF to fitriyah@ucsigroup.com.my