

# Internal Audit Practitioner

(ISO 9001 and ISO 45001)

**19 & 21 OCT 2022**  
**• 9AM - 5PM •**

This course will provide the participants with the practical internal quality audit techniques of Integrated Management Systems (ISO 9001 and ISO 45001). In addition, the auditor will learn the key skills as internal auditor.

## **LEARNING OUTCOME**

1. Apply the clauses of ISO 9001 and ISO 45001 in an audit
2. Determine the auditor competency
3. Manage and conduct an audit programme
4. Practise the key skills as auditor
5. Provide participants with internal audit practical experience

To register, please submit the training requisition form (TRF) to  
[khairulizzuddin@ucsigroup.com.my](mailto:khairulizzuddin@ucsigroup.com.my) or you may contact  
Khairul at Ext 2417

# COURSE OUTLINE

## **SECTION 1: INTEGRATED MANAGEMENT SYSTEM**

- What is INTEGRATED Management System?
- 10 clauses of ISO 9001 and ISO 45001

## **SECTION 2: : GUIDELINES OF MANAGEMENT SYSTEM AUDITING ACCORDING TO ISO 19011:2011**

- What is ISO 19011?
- Principles of auditing

## **SECTION 3: COMPETENCE AND EVALUATION OF AUDITORS**

- Determining auditor competency
- Personal behaviour
- Knowledge and skills

## **SECTION 4: MANAGING AN AUDIT PROGRAMME**

- Determining audit programme
- Implementing audit programme
- Monitoring audit programme
- Reviewing and improving audit programme

## **SECTION 5: CONDUCTING AN AUDIT**

- Initiating audit
- Preparing audit activities
- Conducting audit activities
- Preparing and distributing audit report
- Completing audit and conducting audit follow-up

## **SECTION 6: PRACTICAL WORKSHOP ON AUDITING**

- Practical workshop on preparation of audit notes, check list, raise non-conformance

## **Dr Thomas Yip Mum Wai**

Dr. Thomas Yip is a certified Train the Trainer of PBSM Malaysia, Quality Management Consultant, MATRIZ Practitioner with Level III certified, Chartered Engineer, Professional Technologist, Fellow of IMechE, certified Knowledge Management Facilitator and Practitioner, Senior Member of International Association of Computer Science and Information (IACSIT), Senior Member of IEDRC, Senior Member of SAISE, Senior Member of SCIEI and also Secretary of Malaysia TRIZ Innovation Association (MyTRIZ). Dr. Thomas Yip is very keen and specialized in Quality Management (QM), Knowledge Management (KM), TRIZ (Theory of Inventive Problem Solving), Blue Ocean Strategy (BOS) and Strategy Management (SM). Dr. Thomas Yip has experiences in conducting professional training (in house and public programs) such as Knowledge Management (KM), Quality Management (ISO 9001, ISO 14001, ISO 45001 and ISO 17025), Industry 4.0, MSPO, Total Productive Maintenance (TPM), Lean Manufacturing, 5S, TRIZ, effective communication skills, leadership skills, team building, customer service excellence for many corporations in Malaysia.